

Internet Number Community Review Committee Charter

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Internet Number Community – Review Committee Charter

Functions/Objectives

1. The Review Committee's main function is to advise and assist the NRO EC in its periodic review of the service level of the IANA Numbering Services provided to the Internet Number Community.
2. In carrying out this function, the Review Committee will report to the NRO EC any concerns regarding the performance of the IANA Numbering Services Operator, including any observed failure or near-failure by the IANA Numbering Services Operator to meet its obligations under the Service Level Agreement.
3. The Review Committee has an advisory role, to assist the NRO EC in relation to things referred to in paragraphs 1 and 2. The Review Committee does not have any power to commit the NRO EC to any recommendation or decision made by it, except where and to the extent that it has express delegated authority from the NRO EC.

Composition

4. The Review Committee will comprise 15 members, constituted by:
 - (a) two community appointees from each RIR region (who must not be RIR staff); and
 - (b) one RIR staff from the region (who will be a non-voting member).
5. Each RIR shall appoint their Review Committee members by a method of its own choosing.
6. Each appointment is for a two year term, starting from 1 January and ending on 31 December the following year (unless terminated earlier).
7. Each RIR may, from time to time, remove and/or replace any of its appointed Review Committee member, by giving 30 days notice to the NRO EC. The replacement member will serve as a Review Committee member for the remaining term of the original member replaced.

Proceedings

8. The Review Committee will meet entirely via teleconference for its activities. Except as contemplated in paragraph 11, the teleconferences must be open to the public who wish to listen to the Review Committee discussions, and will be facilitated by the RIRs.
9. Meetings must be held at least twice each year, and more often as required
10. Before the Review Committee submits any final report and/or recommendation to the NRO EC, it must first consult and seek the feedback and comment from the Internet Number Community about such proposed report and/or recommendation.

Transparency

11. The Review Committee must conduct all its activities in an open and transparent manner to the maximum extent possible, except where circumstances require otherwise for confidentiality reasons.
12. The Review Committee shall work through a public mailing list, and the archive of such mailing list must be publicly available (except as contemplated in paragraph 11).
13. The records and minutes of each public Review Committee meeting must be published on the public mailing list, and additionally, on the NRO website.

Code of Conduct

14. Review Committee members must:
 - (a) act honestly, conscientiously and fairly in accordance with law;
 - (b) act in good faith in the best interests of the Internet community at all times;
 - (c) avoid any conflict, or potential conflict, of interests; and
 - (d) not make any improper use of information or of their position.

Governance

15. The Review Committee shall, between themselves, select a Chair and a Vice-Chair at its first meeting. The Chair and Vice-Chair must be community appointees (and not RIR staff) from different regions.

16. The Review Committee shall endeavor to work via “rough consensus” method as understood by the RIR community. If rough consensus cannot be readily achieved, then the Review Committee may proceed with any outcome given a supermajority approval of eight out of 10 community members.

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